

Town of Index Special Events Environmental Checklist

Index Municipal Code requires the Index Town Council to consider environmental impacts of any proposed activity or special event. If your event is to take place, in whole or in part, within the Town of Index, you are required to complete this application. The checklist asks you to describe some basic information about your activity. Please answer each question accurately and to the best of your knowledge, and legibly. The Town of Index may ask you to explain your answers or to provide additional information.

This checklist must be completed and returned to the Index Town Hall prior to the Council Meeting the first Monday of the month. The Council will review the application and make a determination.

1. Name of Activity: _____
2. Name of Applicant: _____
3. Address and phone number of applicant and/or contact person:

4. Date Checklist was prepared: _____
5. Date(s) and Times of Activity: _____
6. List any government approvals or permits that will be needed for your activity (i.e., health, sanitation permits, etc.)
7. Do you have, or will you need insurance coverage for this event?
8. Give a brief, complete description of your activity, including a schedule of events and anticipated number of participants.

9. Give the location of your activity, listing sufficient information for a person to understand the precise location of your proposed activity.

10. List any types of emissions to the air would result from the activity (i.e., dust, automobile odors, wood smoke).
11. Will the activity require any work over, in, or within 200 feet of the North Fork Skykomish River? If so, please describe.
12. Does the proposal involve any discharges of waste materials to surface waters? If so, please describe.
13. Will any vegetation be removed or altered? If so, please describe and state measures to reduce or control impact.
14. What kinds of energy will be used for the activity? Who will pay for this energy use?
15. Is there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill or hazardous waste, which could result from this activity? If so, please explain.
16. Describe proposed measures to reduce or control environmental health hazards, if any.
17. Describe any special emergency services that might be required.
18. List types and levels of noise created by or associated with this activity (i.e., public address system, construction, traffic).
19. Describe proposed measures to reduce or control noise impacts, if any.
20. Will the activity produce any extra light or glare? What time of day would it mainly occur?
21. Will the activity conflict with any other activities? If so, please explain.
22. Identify public streets used in the activity. Will any streets or portions be closed or obstructed in any way? Describe and show on a site plan any proposed detours. Indicate what hours street access will be obstructed.

23. How many parking spaces would the activity require? Where will the parking take place?

24. Describe proposed measures to reduce or control transportation impacts, if any.

25. Will the activity result in an increased need for the following public services? If so, please describe and list parties responsible for providing each of these services.

Fire Protection

Police Protection

Health Care

Garbage Pick up (include measures for reduction or control of garbage)

26. Will there be food or beverages provided? If so please list how the food will be prepared and delivered, and if the preparers will have current food handler's permits.

27. Please provide the names of those people who will be handling and/or delivering food and beverages.

28. If alcoholic beverages are to be offered, please list the location. Note: you may be required to obtain special events insurance to cover alcohol.

The above answers are true and complete to the best of my knowledge.

Signature: _____

Date Submitted: _____

Office Use Only:

Date Received: _____

Date submitted to Council: _____

Approved: Y N

Reason for Denial: _____